

How to Apply

- 1) Click **Apply** on the home page.
- 2) Register yourself (if not already done). After submitting the registered form, a confirmation link will be sent to your registered email id. Authorize and activate by clicking on the link of email.
- 3) Enter **Username** (which is your registered email id), **Password** and **Captcha** code given and click **Submit**.
- 4) Once logged in, on the left menu click on **Apply for awards** and click on **View Categories**.
- 5) Click on **Apply** to fill up the application form for which you are eligible.
- 6) Fill the form and click **Submit**.
- 7) After submitting the form, add **Annexures** supporting the application and click on **Save**. The application won't be accepted till this step is completed
- 8) After successful submission, an **acknowledgement slip** with application no. will be generated.
- 9) SMS will be received by the applicant at the time of final submission of the application and at the time of final selection.
- 10) For any query please see the FAQ page or you may write to the helpdesk at: support.nca@gov.in.